



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

<http://co.laplata.co.us>

Friday, July 12, 2013

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Call to Order

II. Consent

1. May 2013 Financials

The recommended action is to: Approve the May 2012 Financial Report as Presented.

2. Minutes - June 2013

The recommended action is to: Approve the June 2013 Minutes as presented.

III. Decision

1. 2012 Financial Audit

The recommend action is to: Approve the 2012 Audited Financial Statements as presented.

2. Line Location Contract / Little Acres Locating

The recommended action is to: Approve the proposal from Little Acres Locating to act as the location service for the SCAN project.

IV. Discussion

1. SWCCOG Sustainability and Transition Plan

V. Reports -

Reports - Telecommunications

1. Responsible Administrator's Report
2. General Manager's Report
3. IT Shared Staff / Public Safety Working Group Report

Reports - SWCCOG Priorities

4. Transit Coordinating Council
5. GIS
6. CARO Meeting Update
7. All-Hazards Grants Update

VI. Adjournment



ITEM NO. (ID # 1160)

DATE: 07/12/2013

AGENDA REQUEST

*CONSENT

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Financial Report**SUBJECT:** May 2013 Financials**FISCAL IMPACT:****BACKGROUND:****Staff Resource:** Cynthia Aspen**Background:** In your packet are the May financial reports produced through Quick books for the SWCCOG. The first page is the Combined Balance Sheet by Class through May showing \$117,950.78 in total assets and net income of \$62,439.00 across the funds.The second sheet is the Profit/Loss by Class from January 1 through May 31st, followed by the Profit/Loss Budget vs. Actual. The final sheet is the SWCCOG bank statement for May, showing \$146,514.82 in the account as of May 31, 2013.

The Financials have been reviewed and approved by the SWCCOG Treasurer. Cynthia Aspen will be at the meeting to answer any questions.

Other Financial updates:

Community Project Budgets and Statements will be prepared and distributed as soon as construction funds are reallocated, allowing the administrative match for each entity to be correct.

RECOMMENDED ACTION:

The recommended action is to: Approve the May 2012 Financial Report as Presented.

ATTACHMENTS:

- May 2013 Balance Sheet(PDF)
- May 2013 Bank Statement (PDF)
- May 2013 P&L Budget vs Actual (PDF)
- May P&L by class (PDF)

1:07 PM
 07/02/13
 Accrual Basis

**Southwest Colorado Council of Governments
 Combined Balance Sheet by Class
 May 2013**

	<u>100-General</u>	<u>200-All Hazards</u>	<u>830-Telecom</u>	<u>900-SCAN</u>	<u>TOTAL</u>
ASSETS					
Current Assets					
Checking/Savings					
1001 · 1st Southwest Bank	-111,913.00	0.00	0.00	0.00	-111,913.00
Total Checking/Savings	-111,913.00	0.00	0.00	0.00	-111,913.00
Accounts Receivable					
1200 · Accounts Receivable	4,959.50	18.67	220,180.50	4,705.11	229,863.78
Total Accounts Receivable	4,959.50	18.67	220,180.50	4,705.11	229,863.78
Other Current Assets					
1090 · Due To/ Due From	187,691.67	-10,661.51	-183,976.42	6,946.26	0.00
1499 · Undeposited Funds	0.00	0.00	0.00	0.00	0.00
1550 · Prepaid expense	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	187,691.67	-10,661.51	-183,976.42	6,946.26	0.00
Total Current Assets	80,738.17	-10,642.84	36,204.08	11,651.37	117,950.78
TOTAL ASSETS	80,738.17	-10,642.84	36,204.08	11,651.37	117,950.78
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
20000 · Accounts Payable	0.00	0.00	0.00	0.00	0.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities					
2200 · Deferred Revenue	0.00	0.00	0.00	0.00	0.00
2210 · Deferred Member Contributions	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00	0.00	0.00
Total Current Liabilities	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00
Equity					
32000 · Retained Earnings	29,401.71	-2,443.10	21,986.92	6,566.25	55,511.78
Net Income	51,336.46	-8,199.74	14,217.16	5,085.12	62,439.00
Total Equity	80,738.17	-10,642.84	36,204.08	11,651.37	117,950.78
TOTAL LIABILITIES & EQUITY	80,738.17	-10,642.84	36,204.08	11,651.37	117,950.78

Attachment: May 2013 Balance Sheet (1160 : May 2013 Financials)



1st SouthWest Bank

Alamosa • Center • Del Norte • Cortez
Durango • Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01
ACCOUNT:
DOCUMENTS:

XXXXXX2610
7

PAGE: 1
05/31/2013

2.1.b

SW CO COUNCIL OF GOVERNMENTS
WILLIAM TOOKEY
LAURA LEWIS MARCHINO
295 A GIRARD ST
DURANGO CO 81303

30
1
6

=====

FSB Non-Profit Checking ACCOUNT XXXXXX2610

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AVG AVAILABLE BALANCE	134,353.63	LAST STATEMENT 04/30/13	96,180.78
AVERAGE BALANCE	134,353.63	1 CREDITS	60,909.04
		6 DEBITS	10,575.00
		THIS STATEMENT 05/31/13	146,514.82

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
05/09 60,909.04		

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1267*05/07 5,000.00	1270*05/16 700.00	1273 05/14 3,183.50
1269 05/22 691.20	1272 05/15 870.91	1274 05/14 129.39

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

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*****
*                                     | TOTAL FOR | TOTAL *
*                                     | THIS PERIOD | YEAR TO DATE *
*-----|-----|-----|-----|-----|-----*
* TOTAL OVERDRAFT FEES: | $ .00 | $ .00 *
*-----|-----|-----|-----|-----|-----*
* TOTAL RETURNED ITEM FEES: | $ .00 | $ .00 *
*****

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----- DAILY BALANCE -----

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
05/07 91,180.78	05/14 148,776.93	05/16 147,206.02
05/09 152,089.82	05/15 147,906.02	05/22 146,514.82

- END OF STATEMENT -

Attachment: May 2013 Bank Statement (1160 : May 2013 Financials)

DEPOSIT TICKET	TOTAL DOLLARS	60909.04
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS		
PAY TO THE ORDER OF: <u>SW CO COUNCIL</u>		
AMOUNT: \$ 60909.04		
DATE: 05/09/2013		

1274
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

5/8/2013

PAY TO THE ORDER OF: Lori Johnson \$ 129.39

One Hundred Twenty-Nine and 39/100 DOLLARS

Lori Johnson
806 Edith Street
Cortez, CO 81321

MEMO: Grant #102HS135WR

\$60,909.04 05/09/2013

1274 \$129.39 05/14/2013

1297
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

4/30/2013

PAY TO THE ORDER OF: Arora Enterprises, LLC \$ 5,000.00

Five Thousand and 00/100 DOLLARS

Arora Enterprises
1007 N. Cedar Drive
Bayfield, CO 81122

MEMO: Inv#00135

1267 \$5,000.00 05/07/2013

1269
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

4/30/2013

PAY TO THE ORDER OF: Law Office of David Liberman, LLC \$ 691.20

Six Hundred Ninety-One and 20/100 DOLLARS

Law Office of David Liberman, LLC
1098 Main Avenue, Suite 312
Durango, CO 81301

MEMO:

1269 \$691.20 05/22/2013

1270
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

4/30/2013

PAY TO THE ORDER OF: Mid-State Consultants \$ 700.00

Seven Hundred and 00/100 DOLLARS

Mid-State Consultants
1475 North 200 West
PO Box 311
Hepki, UT 84548

MEMO: Inv# 1303-6058

1270 \$700.00 05/16/2013

1272
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

4/30/2013

PAY TO THE ORDER OF: Region 9 EDD of SW CO \$ 870.91

Eight Hundred Seventy and 91/100 DOLLARS

Region 9 EDD of SW CO
205A Grand Street
Durango, CO 81303

MEMO: Inv #100902

1272 \$870.91 05/15/2013

1273
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
255A GRAND STREET
DURANGO, CO 81302

5/8/2013

PAY TO THE ORDER OF: Lori Johnson \$ 3,183.50

Three Thousand One Hundred Eighty-Three and 50/100 DOLLARS

Lori Johnson
806 Edith Street
Cortez, CO 81321

MEMO: Grant #102HS135WR

1273 \$3,183.50 05/14/2013

Attachment: May 2013 Bank Statement (1160 : May 2013 Financials)

12:59 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

07/02/13

Accrual Basis

	100-General			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00	11,000.00	-11,000.00	0.0%
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	28,000.00	28,000.00	0.00	100.0%
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	66,000.00	102,000.00	-36,000.00	64.7%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	66,000.00	102,000.00	-36,000.00	64.7%
Expense				
5009 · Bookkeeper	0.00	15,000.00	-15,000.00	0.0%
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	521.33	2,000.00	-1,478.67	26.1%
5512 · Meeting Exp	85.07	2,000.00	-1,914.93	4.3%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	691.20	3,000.00	-2,308.80	23.0%
5520 · Advertising	26.46	300.00	-273.54	8.8%
5521 · Website	0.00	120.00	-120.00	0.0%
5525 · Audit	6,185.00	8,000.00	-1,815.00	77.3%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	128.00	-128.00	0.0%
5535 · Printing/Reproduction	0.00	400.00	-400.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00	15,000.00	-15,000.00	0.0%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00	11,000.00	-11,000.00	0.0%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	4,211.48	38,000.00	-33,788.52	11.1%
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	14,663.54	99,991.00	-85,327.46	14.7%
Net Income	51,336.46	2,009.00	49,327.46	2,555.3%

Attachment: May 2013 P&L Budget vs Actual (1160 : May 2013 Financials)

12:59 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

07/02/13

Accrual Basis

	200-All Hazards			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	109,909.52	237,376.00	-127,466.48	46.3%
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	109,909.52	237,376.00	-127,466.48	46.3%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	109,909.52	237,376.00	-127,466.48	46.3%
Expense				
5009 · Bookkeeper	0.00	5,000.00	-5,000.00	0.0%
5200 · All Hazard Project	66,659.61	191,282.00	-124,622.39	34.8%
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	0.00	1,000.00	-1,000.00	0.0%
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	0.00			
5520 · Advertising	558.80	1,000.00	-441.20	55.9%
5521 · Website	0.00			
5525 · Audit	0.00	2,388.00	-2,388.00	0.0%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	100.00	-100.00	0.0%
5535 · Printing/Reproduction	0.00	100.00	-100.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00	27,435.00	-27,435.00	0.0%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	0.00			
Total Expense	67,218.41	237,376.00	-170,157.59	28.3%
Net Income	42,691.11	0.00	42,691.11	100.0%

Attachment: May 2013 P&L Budget vs Actual (1160 : May 2013 Financials)

12:59 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

07/02/13

Accrual Basis

830-Telecom

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	9,839.94	29,314.00	-19,474.06	33.6%
4020 · Grant DOLA-Construction	292,042.71	1,260,840.00	-968,797.29	23.2%
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00	57,579.00	-57,579.00	0.0%
4951 · Match-GOV Construction	0.00	30,000.00	-30,000.00	0.0%
4952 · Region 9-Matching Funds	3,456.93	21,465.00	-18,008.07	16.1%
4953 · Housing Matching Funds	0.00	0.00	0.00	0.0%
4955 · In Kind Project Match	86,743.43	374,203.00	-287,459.57	23.2%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	392,083.01	1,793,401.00	-1,401,317.99	21.9%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	392,083.01	1,793,401.00	-1,401,317.99	21.9%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	109.40	2,005.00	-1,895.60	5.5%
5512 · Meeting Exp	0.00	548.00	-548.00	0.0%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00	4,196.00	-4,196.00	0.0%
5520 · Advertising	0.00	216.00	-216.00	0.0%
5521 · Website	0.00	810.00	-810.00	0.0%
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	35.00	-35.00	0.0%
5535 · Printing/Reproduction	0.00	107.00	-107.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	6,913.83	30,861.00	-23,947.17	22.4%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	0.00	175.00	-175.00	0.0%
5641 · Regional Project Mgmt	19,596.92	22,233.00	-2,636.08	88.1%
5642 · Project Engineering & Mgmt	4,271.95	85,039.00	-80,767.05	5.0%
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	260,230.32	1,260,840.00	-1,000,609.68	20.6%
5646 · Housing Matching Fund Expense	0.00	0.00	0.00	0.0%
5650 · training/conf	0.00			
5955 · In Kind Project expense	86,743.43	374,203.00	-287,459.57	23.2%
Total Expense	377,865.85	1,783,574.00	-1,405,708.15	21.2%
Net Income	14,217.16	9,827.00	4,390.16	144.7%

Attachment: May 2013 P&L Budget vs Actual (1160 : May 2013 Financials)

12:59 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

07/02/13

Accrual Basis

	900-SCAN			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	2,055.00	8,055.00	-6,000.00	25.5%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	10,455.00	136,556.00	-126,101.00	7.7%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	10,121.25	130,515.00	-120,393.75	7.8%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	3,500.00	8,400.00	-4,900.00	41.7%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00			
5510 · Travel & Ent	0.00			
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00			
5520 · Advertising	0.00			
5521 · Website	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	1,536.13	25,000.00	-23,463.87	6.1%
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	5,036.13	122,850.00	-117,813.87	4.1%
Net Income	5,085.12	7,665.00	-2,579.88	66.3%

Attachment: May 2013 P&L Budget vs Actual (1160 : May 2013 Financials)

12:59 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

07/02/13

Accrual Basis

January through December 2013

	TOTAL			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	2,055.00	8,055.00	-6,000.00	25.5%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	9,839.94	79,314.00	-69,474.06	12.4%
4020 · Grant DOLA-Construction	292,042.71	1,260,840.00	-968,797.29	23.2%
4040 · Grant-Transit	0.00	11,000.00	-11,000.00	0.0%
4041 · All Hazards Grant	109,909.52	237,376.00	-127,466.48	46.3%
4950 · Match-GOV Admin	28,000.00	85,579.00	-57,579.00	32.7%
4951 · Match-GOV Construction	0.00	30,000.00	-30,000.00	0.0%
4952 · Region 9-Matching Funds	3,456.93	21,465.00	-18,008.07	16.1%
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	86,743.43	374,203.00	-287,459.57	23.2%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	578,447.53	2,269,333.00	-1,690,885.47	25.5%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	578,113.78	2,263,292.00	-1,685,178.22	25.5%
Expense				
5009 · Bookkeeper	0.00	20,000.00	-20,000.00	0.0%
5200 · All Hazard Project	66,659.61	191,282.00	-124,622.39	34.8%
5401 · Software Maintenance (E-Tic)	3,500.00	8,400.00	-4,900.00	41.7%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	630.73	5,005.00	-4,374.27	12.6%
5512 · Meeting Exp	85.07	2,548.00	-2,462.93	3.3%
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	691.20	7,196.00	-6,504.80	9.6%
5520 · Advertising	585.26	1,516.00	-930.74	38.6%
5521 · Website	0.00	930.00	-930.00	0.0%
5525 · Audit	6,185.00	10,388.00	-4,203.00	59.5%
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00	263.00	-263.00	0.0%
5535 · Printing/Reproduction	0.00	607.00	-607.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	1,536.13	25,000.00	-23,463.87	6.1%
5638 · Region 9 EDD	6,913.83	30,861.00	-23,947.17	22.4%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	0.00	42,610.00	-42,610.00	0.0%
5641 · Regional Project Mgmt	19,596.92	22,233.00	-2,636.08	88.1%
5642 · Project Engineering & Mgmt	4,271.95	85,039.00	-80,767.05	5.0%
5643 · Transit	0.00	11,000.00	-11,000.00	0.0%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	260,230.32	1,260,840.00	-1,000,609.68	20.6%
5646 · Housing Matching Fund Expense	4,211.48	38,000.00	-33,788.52	11.1%
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	86,743.43	374,203.00	-287,459.57	23.2%
Total Expense	464,783.93	2,243,791.00	-1,779,007.07	20.7%
Net Income	113,329.85	19,501.00	93,828.85	581.1%

Attachment: May 2013 P&L Budget vs Actual (1160 : May 2013 Financials)

1:24 PM
07/02/13
Accrual Basis

Southwest Colorado Council of Governments Profit & Loss by Class May 2013

	100-General	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income					
4010 · Grant-DOLA Admin	0.00	0.00	-10,095.61	0.00	-10,095.61
4020 · Grant DOLA-Construction	0.00	0.00	282,020.09	0.00	282,020.09
4952 · Region 9-Matching Funds	0.00	0.00	719.88	0.00	719.88
4955 · In Kind Project Match	0.00	0.00	44,137.24	0.00	44,137.24
Total Income	0.00	0.00	316,781.60	0.00	316,781.60
Gross Profit	0.00	0.00	316,781.60	0.00	316,781.60
Expense					
5200 · All Hazard Project	0.00	7,640.94	0.00	0.00	7,640.94
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	700.00	700.00
5512 · Meeting Exp	85.07	0.00	0.00	0.00	85.07
5520 · Advertising	26.46	0.00	0.00	0.00	26.46
5525 · Audit	6,185.00	0.00	0.00	0.00	6,185.00
5637 · SCAN GM	0.00	0.00	0.00	563.91	563.91
5638 · Region 9 EDD	0.00	0.00	1,439.76	0.00	1,439.76
5641 · Regional Project Mgmt	0.00	0.00	2,180.45	0.00	2,180.45
5642 · Project Engineering & Mgmt	0.00	0.00	2,255.64	0.00	2,255.64
5645 · Project Construction	0.00	0.00	132,411.72	0.00	132,411.72
5646 · Housing Matching Fund Expense	4,107.98	0.00	0.00	0.00	4,107.98
5955 · In Kind Project expense	0.00	0.00	44,137.24	0.00	44,137.24
Total Expense	10,404.51	7,640.94	182,424.81	1,263.91	201,734.17
Net Income	-10,404.51	-7,640.94	134,356.79	-1,263.91	115,047.43

Attachment: May P&L by class (1160 : May 2013 Financials)



ITEM NO. (ID # 1161)

DATE: 07/12/2013

AGENDA REQUEST

*CONSENT

STAFF RESOURCE: Susan Hakanson, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: Minutes - June 2013

FISCAL IMPACT:

BACKGROUND:

RECOMMENDED ACTION:

The recommended action is to: Approve the June 2013 Minutes as presented.

ATTACHMENTS:

- Draft Minutes 0613 (DOCX)

1.A Draft Agenda



Monthly Meeting, June 7, 2013

La Plata County Courthouse, Anasazi Room, 1:30 pm to 3:30 pm

(To participate via teleconference, please call 661-673-8600 and then enter participant code 850589#)

AGENDA

1:30 pm 1. Meeting Called to Order & Introductions: Bryce Capron Chair

<p>Members Present:</p> <p>Bryce Capron, Town of Dove Creek Joe Kerby, La Plata County Manager Ron Leblanc, Durango City Manager Bobby Lieb, LPC Keely Whittington (Representing David Mitchem) Jess Smith, Archuleta County Manager Chris LeMay, Town of Bayfield Willy Tookey, San Juan County Chris Tookey, Silverton Mayor Ryan Mahoney, DLC Manager Michael Whiting, Archuleta County Dick White, City of Durango Miriam Gillow-Wiles, Town of Ignacio</p>	<p>Staff/Consultants:</p> <p>Susan Hakanson Erica Keter Dr. Rick Smith Cynthia Aspen Tony Casale</p> <p>Guests:</p> <p>Wanda Cason, Senator Udall's Office Jeff Kazinski, SW Co. Local Technology Peter Tregellius, Road Runner/ SUCAP Clayton Richter, Road Runner/ SUCAP Terry Woodward- SWConnect Laura Lewis, Region 9 E</p>
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Additions/Changes to the Agenda

2. Consent Agenda

- A. Approval of Board Meeting Minutes for Friday May 2 , 2013
 Approval of Board Meeting Minutes for Friday January 7, 2013

Jess Smith,
 Michael Whiting
 APPROVED

- B. Financial Report for April, 2013

Willy Tookey
 Bobby Lieb
 APPROVED

3. Public Hearing – Budget Amendments

Resolution to amend the budget:

- 1) Account for additional \$38,000 (income/ expense)
 2) Transit adjusted from \$20,000 to \$11,000 (Clarification of amounts in packet)

Public Hearing Closed

“Approve Resolution1304- budget amendments”

Bobby Lieb,
 Willy Tookey
 APPROVED

1:40

4. Discussion / Presentations

- A. Eagle Net – Update

1.A

Dr Rick reported that Eaglenet has a RFP out to outsource all operations to a private entity. The fear is that private entities will not be held to commitments for rural communities, and are able to use the assets of Eaglenet to go into small communities and compete with local providers.

- NTIA will be here next Wed. which will be an opportunity to voice your opinion on this move.
- Wanda Cason reported that Udall's office has not knowledge of this
- RFP is for operations only
- Jeff Kazinski clarified that the letter from congressional delegation is encouraging more transparency in how we got where we are at and has a fair amount of signatures thus far.
- Feeling like a lot of unanswered questions- what is it that they are promising to potential respondents to the RFP- which is the purpose for the visit with NTIA.

B. SCAN Construction Update – Dr. Rick Smith

Dr. Rick, quite a few things going on, all details in packet, request for specific questions

- Silverton waiting to have fiber pulled through
- Bayfield doing construction
- Mancos doing construction
- Pagosa Springs, very close to completion
- All updates are in the report. No questions

C. Transit Coordinating Council – Peter Tregillus, Erica Keter, Terry Woodward

Presentation on Transit Coordinating Council and current state of transit systems region wide, including numbers on cost, funding, and ridership.

D. Regional Housing Coordinator - Tony Casale

Overview of Tony's background and current position description etc...

3:00

5. Action Items

• Telecom Committee – Reallocation Requests

- Numbers included in report are assuming no participation from Eaglenet.
- 56/44 Durango La Plata County/ Cortez
- Clarification on contingencies built into the budget for each community, so the amounts are approximate, assuming the contingency is not spent.
- Clarification on funding for Ignacio builds
- Pagosa Springs expressed unease on behalf of David in reallocating their funds without a signed contract in hand and does not support reallocation, as well as the Mayor.
- If we were to table the decision of reallocation for another month it would not affect the construction schedules of recipient committees.

“Table decision to approve reallocation requests until July meeting”

Bobby Lieb

Michael Whiting

APPROVED

• Letter in Support of Sidny Zink as representative to Transportation Commission

- Also former Councilor of City of Durango
- “So Moved”
- Michael Whiting

1.A

Dick White
APPROVED

- *Comment from Ron that this is a good reason for the TPR to be a part of the SWCCOG to form a united voice in representing the Western Slope*
- Letter Regarding Eagle Net Alliance and their move to bring in private vendors to operate existing infrastructure
 - Discuss ways to move forward with a united voice in a timely manner following the meeting with NTIA on Wednesday.
 - Direction to have a letter drafted prior to NTIA meeting, and post meeting immediately following to decide on action
 - Edit to soften language in letter originally provided in board packet.
- Regional Broadband Survey
 - Request that survey be done electronically so data is immediately available. Will be done through survey tool on SWConnect

3:20

6. SWCCOG Priority Project Reports

A. Telecommunications

- i. General Manager Services Report
- ii. Responsible Administrator Report
- iii. Telecommunications Committee Chair Report

B. SWCCOG Reports

- i. CARO
- ii. SWConnect
- iii. Senior Services / ARCH
- iv. Transit Council minutes & update
- v. GIS - Intern

Announcements- Next regular meeting will be July (12), 2013, 1:30–3:30 pm at the La Plata Courthouse.

- Susan informed the board that the next meeting will be mostly focused on sustainability and transition planning, so administrative and telecomm committees to come together in the next two weeks to discuss.

3:30 pm

Adjourn

Ryan Mahoney
Michael Whiting
ADJOURNED



ITEM NO. (ID # 1162)

DATE: 07/12/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Audit Report**SUBJECT:** 2012 Financial Audit**FISCAL IMPACT:****BACKGROUND:**

In your packet is a final draft of the SWCCOG 2012 Financial Statements and Independent Auditor's Report for December 31, 2012. The SWCCOG audit was conducted by Todd Beckstead of Beckstead & Co., LLC. The approved audit is to be filed with the State of Colorado before the July 31, 2013 deadline.

Staff Resource: Todd Beckstead will present this report for your approval at the July 12, 2013 board meeting and will be able to address any board questions.

RECOMMENDED ACTION:

The recommended action is to: Approve the 2012 Audited Financial Statements as presented.

ATTACHMENTS:

- SWCCOG 2012 Management Representation Letter (DOCX)
- SWCCOG 2012 Draft Audited FS (PDF)
- SWCCOG 2012 Required Communications (PDF)
- SWCCOG Audit Letter (PDF)

May 17, 2013

Beckstead & Co., LLC
566 S Asbury Ct
Grand Junction, CO 81504

This representation letter is provided in connection with your audit of the financial statements of Southwest Colorado Council of Governments, which comprise the respective financial position of the governmental activities and the major fund as of December 31, 2012, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of May 17, 2013, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 31, 2012.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 9) Guarantees, whether written or oral, under which the Council is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 10) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

- d) Minutes of the meetings of board of directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have disclosed to you all known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 17) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

- 18) We have made available to you all financial records and related data.
- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The Council has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 25) The Council has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The Council has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

- 28) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 29) The financial statements properly classify all funds and activities.
- 30) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 31) Components of net assets (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 32) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 33) Provisions for uncollectible receivables have been properly identified and recorded.
- 34) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 35) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 36) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 37) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 38) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 39) We have appropriately disclosed the Council's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.
- 40) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

Ed Morlan, Executive Director, Region 9 EDD and Responsible Administrator for SCAN Project

Shirley Jones, Accountant, Region 9 EDD

Cynthia Aspen, Accountant, Region 9 EDD

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Financial Statements and
Independent Auditor's Report

December 31, 2012

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 BUDGETARY COMPARISON SCHEDULE – GENERAL FUND17

Attachment: SWCCOG 2012 Draft Audited FS (1162 : 2012 Financial Audit)

INDEPENDENT AUDITOR'S REPORT

May 17, 2013

Board of Directors
 Southwest Colorado Council of Governments

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Southwest Colorado Council of Governments (the "Council"), as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

May 17, 2013
Southwest Colorado Council of Governments
Page 2

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Southwest Colorado Council of Governments as of December 31, 2012, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Budgetary Comparison Schedule – General Fund be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Southwest Colorado Council of Governments
Statement of Net Position
December 31, 2012

		Governmental Activities
Assets		
Current Assets		
Cash		\$ 56,185
Grants receivable		51,677
	Total Current Assets	107,862
	Total Assets	\$ 107,862
Liabilities		
Current Liabilities		
Deferred member governments contributions		\$ 46,369
Accounts payable		27,539
	Total Current Liabilities	73,908
	Total Liabilities	73,908
Net Position		
Unrestricted		33,954
	Total Net Position	33,954
	Total Liabilities and Net Position	\$ 107,862

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Statement of Activities
For the year ended December 31, 2012

	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Net Revenue (Expense)</u>
Governmental Activities				
General government	\$ 328,255	\$ 6,566	\$ 336,205	\$ 14,516
Grants passed through to member governments	<u>550,402</u>	<u>-</u>	<u>550,402</u>	<u>-</u>
Totals	<u>\$ 878,657</u>	<u>\$ 6,566</u>	<u>\$ 886,607</u>	<u>\$ 14,516</u>
Net Position, beginning of year				<u>19,438</u>
Net Position, end of year				<u>\$ 33,954</u>

Attachment: SWCCOG 2012 Draft Audited FS (1162 : 2012 Financial Audit)

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Balance Sheet
Governmental Fund
December 31, 2012

	General Fund
Assets	
Cash	\$ 56,185
Grants receivable	51,677
Total Assets	\$ 107,862
Liabilities	
Deferred member governments contributions	\$ 46,369
Accounts payable	27,539
Total Liabilities	73,908
Fund Balance	
Unassigned	33,954
Total Fund Balance	33,954
Total Liabilities and Fund Balance	\$ 107,862

Attachment: SWCCOG 2012 Draft Audited FS (1162 : 2012 Financial Audit)

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Fund
For the year ended December 31, 2012

	General Fund
Revenues	
Grant revenue	\$ 746,246
Sales (net of costs of \$1,744)	6,566
Contributions from member governments	140,361
Total Revenues	893,173
Expenditures	
General government	328,255
Grants passed through to member governments	550,402
Total Expenditures	878,657
Excess of Revenues Over (Under) Expenditures	14,516
Fund balances, beginning of year	19,438
Fund balances, end of year	\$ 33,954

Attachment: SWCCOG 2012 Draft Audited FS (1162 : 2012 Financial Audit)

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Notes to Financial Statements
December 31, 2012

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Southwest Colorado Council of Governments (the "Council") is an association of local governments formed through inter-governmental agreements. The Council was formed on April 2, 2010, pursuant to Colorado Revised Statutes, Sections 29-1-401 and 29-1-402. The Council was created for the purpose of promoting regional cooperation and coordination among local governments and between levels of government for the geographic area comprising the counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan. The Council provides local public officials with the means of responding more effectively to the local and regional problems of the member governments.

1. Reporting Entity

The Council is governed by a board with representation appointed by its member governments. The board is responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with the provisions of Colorado Revised Statutes.

The reporting entity consists of (a) the primary government; i.e., the Council, and (b) organizations for which the Council is financially accountable. The Council is considered financially accountable for legally separate organizations if it is able to appoint a voting majority of an organization's governing body and is either able to impose its will on that organization or there is potential for the organization to provide specific financial benefits, to, or to impose specific financial burdens on, the Council. Consideration is also given to other organizations which are fiscally dependent, i.e., unable to adopt a budget, levy taxes or issue debt without approval by the Council. Organizations for which the nature and significance of their relationship with the Council are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are also included in the reporting entity.

Based on the criteria discussed above, the Council is not financially accountable for any other entity, nor is the Council a component unit of any other government.

2. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. There are no business-type activities for the Council.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included as program revenues are reported instead as *general revenues*.

Southwest Colorado Council of Governments
Notes to Financial Statements
December 31, 2012

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. There are no proprietary funds for the Council.

3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures are recorded only when payment is due.

Grant revenue is considered to be measurable and available only when eligibility requirements have been met by the Council. When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, then unrestricted resources as they are needed.

The Council reports the following major governmental funds:

The *General Fund* is the Council's primary operating fund. It accounts for all financial resources of the Council, except those required to be accounted for in another fund.

Amounts reported as program revenues include operating grants and contributions. Internally dedicated resources are reported as general revenues rather than program revenues.

4. Receivables and Payables

Grants receivable and amounts due from other governments are shown net of estimated uncollectible amounts. All receivables at December 31, 2012 are considered collectible and, therefore, an allowance for uncollectible grants receivable and amounts due from other governments has not been recorded.

5. Capital Assets

The Council does not report any capital assets.

Southwest Colorado Council of Governments
Notes to Financial Statements
December 31, 2012

6. Deferred Revenue

Deferred revenue has been reported for amounts received related to grants for which required matching or eligibility requirements have not been met. Deferred revenue has also been reported for contributions received from member governments to fund expenditures that have not yet been incurred.

6. Long-term Obligations

The Council does not report any long-term obligations.

7. Restricted Assets and Classification of Fund Balance

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, laws of other governments, or imposed by enabling legislation. It is the Council's policy to use restricted assets first when an expense is incurred for which both restricted and unrestricted assets are available.

In the governmental fund financial statements fund balance is reported in five classifications.

Nonspendable: Prepaid expenses represent fund balance amounts that are not in spendable form. The Council does not have any nonspendable fund balance at year end.

Restricted: Restricted is that portion of fund balance that has been restricted by law, contract, or voter-approved action. The Council does not have any restricted fund balance at year end. It is the Council's policy to use restricted fund balance first when an expense is incurred for which both restricted and unrestricted fund balance are available.

Committed: Committed is that portion of fund balance that has been committed by the highest level of formal action of the District's Board of Directors and does not lapse at year-end. The Council does not have any committed fund balance at year end.

Assigned: Assignments of fund balance are designated by Council management. The Council does not have any assigned fund balance at year end.

Unassigned: Fund balance that has not been reported in any other classification is reported as unassigned.

STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds, as required by Colorado Statutes.

Southwest Colorado Council of Governments
Notes to Financial Statements
December 31, 2012

In the fall of each year, the Council's Board of Directors formally adopts a budget with appropriations for the ensuing year pursuant to the Colorado Local budget law. The budget for the governmental funds is adopted on a basis consistent with generally accepted accounting principles ("GAAP").

As required by Colorado Statutes, the Council follows this timetable in approving and enacting a budget for the ensuing year.

1. On or before October 15 of each year, management submits to the Council's Board of Directors a recommended budget that details the necessary property taxes needed along with other available revenues to meet the Council's operating requirements.
2. After a required publication of "Notice of Proposed Budget" and a public hearing, the Council adopts the proposed budget and an appropriating resolution, which legally appropriates expenditures for the upcoming year.
3. After adoption of the budget resolution, the Council may make the following changes: a.) it may transfer appropriated monies between funds or between spending agencies within a fund, as determined by the original appropriation level; b.) supplemental appropriations to the extent of revenues in excess of the estimate in the budget; c.) emergency appropriations; and d.) reduction of appropriations for which originally estimated revenues are insufficient.

The level of control in the budget at which expenditures exceed appropriations is at the fund level. All appropriations lapse at year-end.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation – is not utilized by the Council because it is at present considered not necessary to assure effective budgetary control or to facilitate effective cash planning and control.

TABOR Amendment

In November 1992, Colorado voters amended Article X of the Colorado Constitution by adding Section 20, commonly known as the Taxpayer's Bill of Rights ("TABOR"). TABOR contains revenue, spending, tax, and debt limitations that apply to the State of Colorado and local governments. TABOR requires, with certain exceptions, advance voter approval for any new tax, tax rate increase, mill levy above that of the prior year, extension of any expiring tax, or tax policy change directly causing a net tax revenue gain to any local government.

TABOR also requires local governments to establish emergency reserves to be used for declared emergency only. Emergencies, as defined by TABOR, exclude economic conditions, revenue shortfalls, or salary or fringe benefit increases. These reserves are required to be 3% or more of fiscal year spending (excluding bonded debt service).

The Council's management believes it is not subject to the provisions of TABOR because the Council has no authority to tax or to issue general obligation debt. However, TABOR is complex and subject to interpretation.

Southwest Colorado Council of Governments
Notes to Financial Statements
December 31, 2012

Many of its provisions, including the applicability of TABOR to associations of governments formed through inter-governmental agreement, may require judicial interpretation.

DEPOSITS

Deposits

The Colorado Public Deposit Protection Act ("PDPA") requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by State regulators. Amounts on deposit in excess of Federal Depository Insurance Corporation ("FDIC") levels must be collateralized. The eligible collateral is determined by PDPA. The PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least equal to the aggregate uninsured deposits.

The State Regulatory Commissions for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

The Council's deposits are entirely covered by FDIC or by the collateral required by the PDPA. The FDIC insures the first \$250,000 of the Council's deposits at each financial institution. At December 31, 2012, the Council's cash deposits and investments had a carrying balance and a bank balance as follows:

Type	Rating	Bank Balance	Carrying Amount	Maturities of Less Than One Year
Deposits				
Checking	N/A	\$ 64,120	\$ 56,185	\$ 56,185

CONCENTRATIONS

During 2012 the Council received most of its revenue from grants and from its member governments.

CONTINGENCIES

The Council administers projects through grants. These projects are subject to audit by granting agencies. A substantial amount of grant revenue has been awarded to subrecipients. These grants are subject to final review and approval as to allowability by the respective grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. However, the Council expects such amounts, if any, to be immaterial.

REQUIRED SUPPLEMENTARY INFORMATION

Southwest Colorado Council of Governments
 Budgetary Comparison Schedule
 General Fund
 For the year ended December 31, 2012

	Original Budget	Final Budget	Actual	Variance Over (Under)
Revenues				
Grant revenue	\$ 1,585,000	\$ 991,620	\$ 746,246	\$ (245,374)
Sales (net of costs of \$1,744)	30,000	6,310	6,566	256
Contributions from member governments	151,000	194,937	140,361	(54,576)
Total Revenues	<u>1,766,000</u>	<u>1,192,867</u>	<u>893,173</u>	<u>(299,694)</u>
Expenditures				
General government				
Management	50,600	47,914	53,843	5,929
Consulting	95,000	115,600	114,581	(1,019)
All-hazards grant expenditures	-	118,349	118,260	(89)
Professional	16,200	20,314	20,169	(145)
Other	15,978	21,943	21,402	(541)
Total General Government	<u>177,778</u>	<u>324,120</u>	<u>328,255</u>	<u>4,135</u>
Grants passed through to member governments	1,510,070	880,684	550,402	(330,282)
Total Grant Expenditures	<u>1,510,070</u>	<u>880,684</u>	<u>550,402</u>	<u>(330,282)</u>
Total Expenditures	<u>1,687,848</u>	<u>1,204,804</u>	<u>878,657</u>	<u>(326,147)</u>
Excess of Revenues Over (Under)				
Expenditures	78,152	(11,937)	14,516	26,453
Fund balances, beginning of year	193,916	193,916	19,438	(174,478)
Fund balances, end of year	<u>\$ 272,068</u>	<u>\$ 181,979</u>	<u>\$ 33,954</u>	<u>\$ (148,025)</u>

Attachment: SWCCOG 2012 Draft Audited FS (1162 : 2012 Financial Audit)

May 17, 2013

To the Board of Directors
 Southwest Colorado Council of Governments

We have audited the financial statements of the governmental activities and the major fund of Southwest Colorado Council of Governments for the year ended December 31, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 12, 2012. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Southwest Colorado Council of Governments are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We noted no estimates that are particularly sensitive.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We have attached a listing of adjustments proposed by us and accepted by management during the course of our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 17, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

June 13, 2013
 Southwest Colorado Council of Governments
 Page 2

Internal Control Matters

In planning and performing our audit of the financial statements of the governmental activities and the major fund of Southwest Colorado Council of Governemtns as of and for the year ended December 31, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Council's internal control to be a significant deficiency:

Grant Reimbursement Requests

During our audit, we noted that a grant reimbursement request was incorrectly prepared. This resulted in requesting, and subsequently receiving, a reimbursement that was \$42,183 greater than the amount the Council was entitled to receive. We also noted a similar error in a grant reimbursement request made for 2013. The errors resulted from reporting matching fund reimbursements received from member governments as grant expenditures. These expenses were already reported as grant expenses by listing the original vendor invoices. The errors resulted from a misunderstanding with the grantor about the proper reporting of matching funds.

We understand that the Council has discussed this issue with the grantor and will correct the errors through future grant reimbursement requests.

Member Dues Deferral Calculation

A portion of member dues are received to assist the Council with meeting its 25% matching requirement for project administration. The Council defers member dues that have not yet been utilized to fulfill this matching requirement. We proposed an audit adjustment to correct amounts deferred by the Council. The Council's calculation did not fully reconcile eligible expenditures to determine the member contributions that were unearned at the end of the year.

We recommend that the Council implement a process to compare expenditures made in satisfaction of the 25% matching requirement with amounts received from member governments to determine the appropriate deferral. We recommend that this calculation be performed quarterly. During our audit, we discussed the mechanics of this calculation with the Council's management.

June 13, 2013
Southwest Colorado Council of Governments
Page 3

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of board and management of Southwest Colorado Council of Governments and is not intended to be, and should not be, used by anyone other than these specified parties.

May 17, 2013

Beckstead & Co., LLC
566 S Asbury Ct
Grand Junction, CO 81504

This representation letter is provided in connection with your audit of the financial statements of Southwest Colorado Council of Governments, which comprise the respective financial position of the governmental activities and the major fund as of December 31, 2012, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of May 17, 2013, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 31, 2012.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 9) Guarantees, whether written or oral, under which the Council is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 10) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

May 13, 2013
 Beckstead & Co., LLC
 Page 2

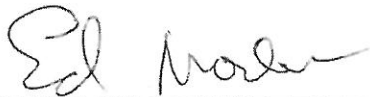
- d) Minutes of the meetings of board of directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
- a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have disclosed to you all known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 17) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

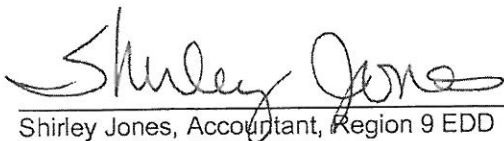
- 18) We have made available to you all financial records and related data.
- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The Council has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 25) The Council has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The Council has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

May 13, 2013
 Beckstead & Co., LLC
 Page 3

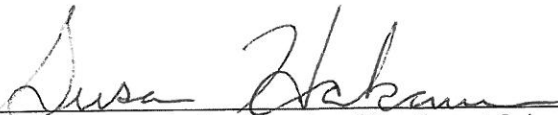
- 28) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 29) The financial statements properly classify all funds and activities.
- 30) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 31) Components of net assets (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 32) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 33) Provisions for uncollectible receivables have been properly identified and recorded.
- 34) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 35) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 36) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 37) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 38) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 39) We have appropriately disclosed the Council's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.
- 40) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.



Ed Morlan, Executive Director, Region 9 EDD and Responsible Administrator for SCAN Project



Shirley Jones, Accountant, Region 9 EDD



Susan Hakanson, Acting Director of Southwest Colorado Council of Governments



ITEM NO. (ID # 1159)

DATE: 07/12/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** Line Location Contract / Little Acres Locating**FISCAL IMPACT:****BACKGROUND:**

Dr. Rick Smith has researched line location services in the SWCCOG region. Little Acres Locating, based in Cahone, Colorado is a small family run company that specializes in underground utility location. They have 37 years of location experience and come highly recommended by FastTrack Communication, Bacus Electric, Inc, Pagosa Springs, Jason Lawton, Fiber Solutions and Engineering for the ZayoGroup among others. Their rate sheet is attached.

Staff Resource: Dr. Rick Smith**RECOMMENDED ACTION:**

The recommended action is to: Approve the proposal from Little Acres Locating to act as the location service for the SCAN project.

ATTACHMENTS:

- Underground Utility Location Services Proposal (DOCX)

Underground Utility Location Services Proposal

FROM: Little Acres Locating

PO Box 15

Cahone, CO 81320

littleacreslocating@ftitel.net

970-739-9069

970-562-4229

TO: Southwest Colorado Council of Governments
Dr. Rick Smith

RE: Location Services

Attachment: Underground Utility Location Services Proposal (1159 : Line Location Contract / Little Acres Locating)

Please consider Little Acres Locating to fulfill the Southwest Colorado Area Network’s need for utility location services. We bring you a combined 37 years of utility experience in Fiber as well as Gas, Water, Electric and Communication Lines. We are passionate about our service and do everything to the best of our ability.

We are currently subcontracting to Backus Electric and Fasttrack Communications. We have served Backus Electric for 15 years and Fasttrack for 5.

Costs Proposals are as Follows:

One locate site would be for one address or one thousand (1000) feet or fraction thereof per ticket. (1001+ would be two locates)

- Cost Per Locate Site: \$20.00
- Additional Footage: \$20.00 (over 1000 feet)
- Emergency Locates: \$20.00 per hour
- UNCC Ticket Clearing: \$10.00
- Drive Time: \$20.00 per hour

Services Performed:

- We would perform the work required in accordance with the standards or care, skill, training, diligence and judgment customary in the industry.
- We would guarantee our work to be accurate to the standards set forth except for unlocatable underground facilities or unavoidable damages resulting from the use of inaccurate measurements or plans provided.
- We would provide all labor, equipment and vehicles required to receive, review, schedule, clear or dispatch all locate tickets and visit if necessary the excavation site to verify if below ground facilities are present and locate and mark the plant.

- Fiber watch service is available upon request
- Proof of Insurance is available upon request

Attachment: Underground Utility Location Services Proposal (1159 : Line Location Contract / Little Acres Locating)



ITEM NO. (ID # 1163)

DATE: 07/12/2013

AGENDA REQUEST

*DISCUSSION ITEMS

STAFF RESOURCE: Susan Hakanson, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: SWCCOG Sustainability and Transition Plan

FISCAL IMPACT:

BACKGROUND:

Staff will present information and lead a general discussion regarding the sustainability plan and transition plan to move Susan Hakanson out of the role of SWCCOG Acting Director.

RECOMMENDED ACTION:



ITEM NO. (ID # 1164)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** Responsible Administrator's Report**FISCAL IMPACT:****BACKGROUND:**

The following activities occurred in June:

- Finalized all requests from the 2012 SWCCOG audit. After board approval, the audit will be filed with the State by the deadline of July 31, 2013.
- Distribution of the Telecom Community Project Budgets and Statements is hold until board approval of reallocation numbers. Revised budget numbers are needed in order to correctly allocate the administrative match for each entity in the project.
- Met with Dr. Rick Smith and Susan for an update on the SCAN project in each community to update the Google Earth maps to reflect new installation of Telecom construction. There are two purposes for this, one was to provide an update of the project at the Regional Blueprint meeting held on for June 27, 2013, and also to provide a report to DoLA. Working with Ken Charles at DoLA for further refinements of the system.
- Per the Scope of Work of the Region 9 EDD/SWCCOG contract, Region 9 EDD is working to obtain copies of signed contracts paid with Telecom grant funds and are working with each community to that end.
- Planning for hire of SWCCOG bookkeeper to fulfill contracted financial duties as Cynthia Aspen's last day is July 26, 2013.

Staff Resource: Ed Morlan

RECOMMENDED ACTION:



ITEM NO. (ID # 1165)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** General Manager's Report**FISCAL IMPACT:****BACKGROUND:**

This month again was dedicated to finishing construction contracts.

I. COG

- a. Worked to bring the re-appropriation amounts to the COG for final approval.
- b. Finalized costs for building in Mancos and Dolores with FastTrack Communications.
- c. Susan and I have worked with both Dolores County and Eagle Net to finalize the agreement for Dolores County to utilize the conduit along HWY 491.
- d. Attended the NTIA meeting in Durango.
- e. Worked with Fasttrack, Skywerx and City of Durango to build the public IP network of the SCAN project. We will be applying for our own public IP's for all COG members.
- f. All small communities have a fiber contract and sometimes a wireless contract for consideration. Once approved and signed all will be scheduled.

II. Community Updates**a. Mancos -**

- i. Working on the details with Fasttrack Communications to connect the Town to the Tri-State fiber backbone and how Mancos will utilize Eagle Net conduit through Fasttrack relationship.
- ii. Fasttrack will use an aerial installation to get into town and then utilize portions of the Eagle Net conduit.

- iii. Skywerx and DB Tech will be submitting bids for connecting the Mancos Town Hall to the Mancos water treatment facility.

b. Dolores -

- i. Working with Fasttrack Communications to connect the Town to the Tri-State fiber backbone how Dolores will utilize Eagle Net fiber through Fasttrack relationship.
- ii. Fasttrack will use an aerial installation to ensure the Town Hall is connected. The route comes in to Town and where a vault will be installed giving the Town a connection point to get to the Town shop and the Fire District office. The aerial route goes down both sides of Hwy 145 to get to the Town Hall, the school district and the Library.
- iii. The Town Manager and I met and he has the DB Tech contract to review and have it to the Town Board for signature.

c. Ignacio -

- i. We are waiting on a repair to one of the school district buildings before fiber connectivity can begin for the Town Shop.

d. Pagosa Springs / Archuleta County -

- i. We have a fiber contract for Pagosa Springs' fiber project with DB Tech. The contract is in the hands of the Town Manager to take to the Town Board for approval.
- ii. Continuing the work on all the pole attachment routes for Pagosa and Archuleta County along with the associated agreements with La Plata Electric Association.
- iii. Skywerx is working to complete the redundant microwave link between the County sites, Town Hall and the hospital. Until the fiber loop is constructed they can utilize this route for their Internet connection with Skywerx.

e. Bayfield -

- i. The Town Manager and I met with Fasttrack Communications and DB Tech to discuss who will make the connection at CR 509 (Fasttrack fiber to Town fiber). It was decided that the current contractor (Crossfire) will have the connection completed prior to DB Tech's arrival in Bayfield the week of July 15th. No delay's expected!
- ii. The Town approved the Skywerx contract for a wireless installation to the senior center and waste water treatment facility.

f. Dolores County / Dove Creek -

- i. I met with Dolores County (Ernie and Ashton) and Farmers Telco to finalize the connection points to the Farmers network.

- ii. I am building the contract between Dolores County and Farmers to: 1) to get a point-to-point wireless connection between Dove Creek and the Dolores County courthouse and 2) to install approximately 7 miles of conduit and fiber terminated at the courthouse and continued up to the school for termination and use by the school and the public library.

g. Silverton / San Juan County -

- i. Silverton and San Juan County excavation on their fiber project is complete.
- ii. DB Technologies started on July 8th to install and terminate the fiber.
- iii. Skywerx is contracted and will schedule the wireless installation.
- iv. Took Clay, the COG's GIS intern to Silverton and we walked the route. He will return on the 8th to get an accurate path to the fiber for installation in the GIS system.

III. July FOCUS

- a. Build the fiber loops...
- b. Familiarize the COG's GIS intern and the COG's fiber locator with all the routes as they are being constructed.
- c. Finalize the logical network. Apply for the public IP space for the COG membership.
- d. Acquire the routers and switches for configuration by community personnel.
- e. Schedule training for the IT folks from Durango, Cortez, La Plata and Archuleta Counties to handle the edge routers.

Staff Resource: Dr. Rick Smith

RECOMMENDED ACTION:



ITEM NO. (ID # 1170)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** IT Shared Staff / Public Safety Working Group**FISCAL IMPACT:****BACKGROUND:*****Public Safety***

Regional Public Safety and IT Staff that work with our public safety departments continue to meet regarding the shared use of software and service that bring resources to officers in the field and to investigators. A regional meeting was held in Durango to preview "COPLINK" - The tool is designed to enhance information sharing within and between local, regional, tribal, state and federal law enforcement agencies. Currently, the tool is only used by the City of Durango and LPC. There is a desire to utilize this tool across the region. A plan is being developed by staff to share the system and associated costs through the SWCCOG to:

1. Bring the costs down for LPC and Durango and make the system accessible to our other jurisdictions, and;
2. Enhance regional information gathering and sharing.

We are also working the San Juan County New Mexico about a data sharing initiative.

A detailed plan will be presented at the August SWCCOG Board meeting.

Shared IT/ GIS Staff

One issue that has come to the forefront is the idea of shared IT staff. This idea has come up for three main reasons.

1. The SCAN network will need an administrator.
2. Our smaller jurisdictions cannot afford designated qualified IT staff.
3. Our smaller jurisdictions cannot afford qualified GIS staff.

IT shared staff responsibilities would include:

- a. Hub Routers
- b. Edge Routers
- c. Edge Fire Walls
- d. Internal Networking
- e. PC/Printer Issues
- f. Updates to PC's
- g. Updates to Servers
- h. Research new technology and efficiencies

Staff believes that a shared model could be put into place where one of the larger jurisdictions housed the IT professional and was able then to utilize that persons' skills as time allowed. The jurisdictions that desired a greater IT support could split the cost of the salary, with a small percentage coming from SCAN fees directly for network time. By our calculations, If even only 6 of our small jurisdictions took part in the shared IT staff, (\$40,000 per year plus benefits) their cost would be under \$7000 a year to utilize professional IT assistance as needed.

GIS shared staff responsibilities would include:

- a. GPS and construction related data up to date in all utility layers.
- b. Research new technology and efficiencies related to shared GIS services.

On the same line as general IT, Staff believes that a shared model could be put into place where one of the larger jurisdictions housed the GIS professional and would be able then to utilize that persons skills as time allowed. (Staff has been in discussion with the LPC GIS dept., as LPC already hosts Ignacio, Bayfield and Silverton/San Juan GIS data.) The jurisdictions that desired a greater GIS support could split the cost of the salary, with a small percentage coming from SWCCOG fees directly for network time.

A plan to develop this model will be presented at the August SWCCOG meeting.

RECOMMENDED ACTION:

Report



ITEM NO. (ID # 1168)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** Transit Coordinating Council**FISCAL IMPACT:****BACKGROUND:**

The Southwest Colorado Regional Transit Coordinating Council met on June 20, 2013. This council is a program under the SWCCOG. Attached you will find the agenda, minutes and information regarding the Transit Voucher Program and Transit Voucher Program Coordinator.

Staff Resource: Erica Keter**RECOMMENDED ACTION:****ATTACHMENTS:**

- Transit Council Meeting Agenda June 2013 (DOCX)
- Transit Council Meeting Minutes June 2013 (DOCX)
- Transit Voucher RFP draft (DOC)
- Voucher Program Proposal Final Draft (DOCX)

***Southwest Colorado Regional Transit Coordinating Council
Meeting Agenda
June 20, 2013***

2:30-3:30pm

Region 9 conference room
295A Girard St., Durango
Phone conference #661-673-8600
Access code 850589#

1. Introductions and Welcome

Additions/Changes to the Agenda

2. Decision

- Approve April, 2013 Meeting Minutes*
- Approve RFP for Transit Voucher Program Coordinator*

3. Discussion/ Updates:

- Voucher Program brainstorming and planning (if needed):
 - Result of agency and provider meetings
 - Recruit Transit voucher administrator agency
- Update on Southwest Connect and Transit providers: **Erica**
- Southwest Center for Independence Facilitated meeting: **Martha**
- Transit Coordinating Council Funds: **Laura**

4. Other Business

- Schedule Statewide Transit Plan: July 15th at 3pm?

As part of the effort to develop the statewide transit plan, CDOT is looking at each TPR region to have a technical working group (TWG) comprised of transit providers, area agencies on aging, human service providers, staff from county and city departments of health/human services and representatives of transit-dependent populations within the TPR and any TPR staff who would like to attend. Approximately 3 TWG meetings will be held in each TPR over the next few months (July, September and November). Ideally, we'd have a draft of the local transit plan by end of 2013.

- Coordinating Committee organizational updates: **All**

5. Next meeting: Switch to bi-monthly? Aug 2013?

6. Adjourn

Southwest Colorado Regional Transit Coordinating Council
Meeting Agenda
June 20, 2013

2:30-3:30pm

Region 9 conference room

295A Girard St., Durango

Phone conference #661-673-8600

Access code 850589#

1. Introductions and Welcome

Additions/Changes to the Agenda

Those in attendance: Heather from Mancos (filling in for Town Administrator), Ed Gilbert-Cortez Cab, Erica Keter- SWConnect, Becky- Animas Village, Annie- VOA Supportive Services Veteran Families, Clayton Richter- Road Runner SUCAP, Gabe Torres- Co Workforce Center, Laura Lewis-Marchino- Region 9, Martha Mason- Southwest Center for Independence, John Egan-Archuleta County.

2. Decision

- Approve April. 2013 Meeting Minutes* Approved (Martha, and VOA)
- Approve RFP for Transit Voucher Program Coordinator*

Laura reviewed Request for Proposal and asked for questions and input on the RFP as presented. Request to clarify that agency doing development can also be agency who implements program, but doesn't have to be.

APPROVED as amended (John, Clayton) Erica to made amendments.

3. Discussion/ Updates:

- Voucher Program brainstorming and planning (if needed):
 - Result of agency and provider meetings
 - Recruit Transit voucher administrator agency

No comments on voucher proposal, Ed from Cortez agreed that Transit Providers should get together and be on the same page in regard to pricing etc...

- Update on Southwest Connect and Transit providers: **Erica**
SWConnect is developing a transit landing page on the site, will see more development on a one click transit system moving forward with a new funding contract.
- Southwest Center for Independence Facilitated meeting: **Martha**
Local issue came to a head recently with a visitor unable to get to town from the airport in his wheelchair. Had considered going through the Transit Council, however had decided to go through government since it tends to be a very political issue. Transit Council would like to be involved on an on-going basis, however the role seems yet to be determined.

If you would like to go to the meeting, let Martha know and she will add you to the list.

- **Transit Coordinating Council Funds: Laura**

\$11,000 is the total, most goes to administration and implementation of the voucher program, with \$1,500 going to support RCC administratively.

4. Other Business

- **Schedule Statewide Transit Plan: July 15th at 3pm?**

As part of the effort to develop the statewide transit plan, CDOT is looking at each TPR region to have a technical working group (TWG) comprised of transit providers, area agencies on aging, human service providers, staff from county and city departments of health/human services and representatives of transit-dependent populations within the TPR and any TPR staff who would like to attend. Approximately 3 TWG meetings will be held in each TPR over the next few months (July, September and November). Ideally, we'd have a draft of the local transit plan by end of 2013.

- **Coordinating Committee organizational updates: All**

John Egan- outlook is looking less dire, Mountain Express not currently looking to be shut down immediately, and may be safe at least for the rest of 2013. Larry Worth doing some Transit Consulting to do a SWOT analysis, which John shared with the group. Would encourage other providers to use the SWOT analysis as an example for their issues and needs.

Becky- Here to gather information about Transit Coordinating Council, looking for ways to set up transportation for folks at her complex, encouraged to look into van pooling and Martha offered data on how many individuals do not apply to Animas Village due to transportation barriers. Very excited about trying out van pooling to see if can

Annie, VOA- Excited and interested in the voucher program, particularly for Safehouse residents being released and needing to get out of town, also with veterans looking for housing- very limited due to transportation barriers

Clayton- intercity bus is moving forward, all the ground work has been done- waiting on contract from the state for the capital purchase.

Gabe- continuing to work with veterans and seeing vets struggling with just getting around Durango as they can't afford it. Looking forward to the voucher program and hoping that will be helpful for folks. Still have a few bicycles to give out- have been providing bikes to vets to look for work that they get to keep, with a lock!

Laura- working on highways and bridges around the state, looking at lots of different pieces.

Martha- applied for money for transportation and was given a small amount that won't really go very far. Worked with a group of residents from Four Corners Health Care to stage a "breakout" and had lots of residents who hadn't left the home in a while who got to ride around Durango and see what has changed.

5. Next meeting: Switch to bi-monthly? Aug 2013?

Will plan to have Coordinating Council meeting in Aug. and coordinate with statewide transit planning meeting.

6. Adjourn

**Southwest Colorado Council of Governments
Request for Proposal**

**Coordination Services for Southwest Colorado Regional Transit Coordinating
Council**

Let Date: June 24, 2013

Proposal Deadline: 4:00 p.m. Monday, July 8, 2013 (or 12th)

**Deliver Proposals to:
Southwest Colorado Council of Governments
c/ o Region 9 Economic Development District
295 A Girard St.
Durango, Colorado 81303**

Attachment: Transit Voucher RFP draft (1168 : Transit Coordinating Council)

Advertisement

The following public notice was published in a newspaper of general circulation as required for this project:

Southwest Colorado Council of Governments
Requests for Proposals
for coordination services for
the Southwest Colorado Regional Transit Coordinating Council

Notice is hereby given that the Southwest Colorado Council of Governments
will accept sealed proposals for
the Southwest Colorado Regional Transit Coordinating Council.

Refer questions to Erica Keter, Regional Transit Coordinating Council Chair via email at Erica@rsapp.org.

One (1) complete copy of the sealed proposal, clearly marked “Southwest Colorado Regional Transit Coordinating Council”, will be received by the fiscal agent of the Southwest Colorado Council of Governments

At 295 A Girard St. Durango, Colorado 81303 until **4:00 p.m.** _____. Proposals received after the closing time shall be returned unopened to the bidder.

The bids generally shall be awarded by the Southwest Colorado Council of Governments and they reserve the right to reject any and all bids, to waive any informalities and minor irregularities in bids, and to accept the bid or bids deemed, in the opinion of SWCCOG, to be in the best interest of the project.

Publish: no later than June 30, 2013

Distribution:

Orig: Original Contract File
FAX: Newspaper Durango Herald

Introduction and General Conditions

Transit services are a large gap in Southwest Colorado's transportation infrastructure. The 2035 Regional Transportation Plan (RTP) cites that 96 percent of Southwest Colorado transit needs are not being met. The gaps in regional transit needs have been formally recognized by agencies and the community as a whole. The Southwest Colorado Transit Feasibility Study was administered by Region 9 Economic Development District in 2009 to identify service area gaps, explore ways to expand and make recommendations for implementation. The Southwest Colorado Regional Transit Coordinating Council (RCC) formed in 2010 in response to recommendations for implementation and developed action plans to promote improvements in regional transit. The RCC is largely composed of area transit providers and human services agencies and meets regularly to coordinate a collaborative approach to improving regional transportation opportunities across our region.

The RCC has completed several recommendations from the 2009 Feasibility Study:

- Roadrunner Transit of SUCAP has expanded services to include Bayfield and other areas and plans to provide intercity bus service from Ignacio to Grand Junction with stops in many communities along the route, including Cortez, Dolores, Telluride, and Montrose.
- Dolores and Montezuma County's Senior Service transit programs now serve the general public and are not senior specific.
- New transit providers offer cross-county transportation such as; Cortez Cab in Montezuma County traveling between Dolores and La Plata Counties, and Mountainside Concierge in San Juan County to other areas.
- Durango Transit added bike racks on their buses.
- Van pools have been explored

Recently the RCC received seed funding to develop and pilot a voucher program for transportation disadvantaged community members. We have met with transit providers and agencies providing transportation support. The RCC is seeking an agency to implement the Transit Voucher Program under the direction of the RCC. If this pilot is successful, the council will work to expand the program through the Southwest Council of Governments to include meeting the needs of commuters and effectively creating a regional transit program.

Scope of Work

Initial needs assessments and pre-planning have been completed, with historical data available to support this scope of work. The RCC is seeking someone to launch and implement a travel voucher program in Southwest Colorado. The selected contractor will

work closely with the RCC under the direction of the Southwest Colorado Council of Governments to carry out the following:

Task 1: Develop proposed timeline for Travel Voucher Program implementation

Task 2: Identify agency to coordinate and manage voucher purchases and transit provider payment.

Task 3: Develop Memorandums of Understanding between the RCC and the agencies and transit providers to include:

- Agency will purchase transit vouchers from Voucher Program Coordinator.
- Agency will distribute vouchers to clients as they see fit.
- Agency will determine client contribution(s) for vouchers.
- Agency/client will contact transit providers as necessary to reserve rides.
- Transit providers will set prices for all eligible rides annually.
- Transit providers will submit vouchers monthly for payment.

Task 4: Develop and distribute list of providers accepting vouchers, with schedules and pricing.

Task 5: Design amount-based, vouchers for purchase by agencies to include:

- Date:
- Name of person using voucher
- Referring agency
- Transit Provider/or driver providing service
- Trip start and stop point and/or mileage
- Instructions for submitting voucher for payment
- Perforated stub for agency record keeping

Task 6: Publicize program in area media, distribute appropriate materials to participating agencies and providers.

Task 7: Develop long term sustainability and funding plans

- Assist SWCCOG in developing a proposal for a regional transit system.
- Identify and pursue grants for SWCCOG to hire Regional Transit Coordinator

Content of Proposal/ Submission Requirements

Applicants will provide the Southwest Colorado Council of Governments with a written proposal which will allow us to examine qualifications for this specific project, including a resume and samples of past work. The proposal should generally follow the format and content requirements stated below:

- 1. Expertise**
 - a. Curriculum vitae
 - b. References from similar projects
 - c. Transit or Human Service agency experience
- 2. Quality of Proposal and Project Approach**
 - a. Understanding of proposal and overall technical approach
- 3. Cost of services**
 - a. Proposed fee for project. There will be no other expenses reimbursed unless it is determined solely by the Southwest Colorado Council of Governments to do so.

Proposals shall not exceed ten (10) pages including cover sheet, cover letters, and any exhibits. The proposals shall have at least an 11 pt font size.

One (1) original copy of the sealed proposal, clearly marked “**Southwest Colorado Transit Coordinating Council**” will be received by the fiscal agent of Southwest Colorado Council of Governments:

**Region 9 Economic Development District,
295 Girard St.
Durango, Colorado 81303**

Proposals will be accepted until 4pm, Friday July 12th, 2013.

As soon as is practical, the bids shall be opened in public and distributed to the working group. Bids received after the closing time shall be returned, unopened, to the bidder.

All bids shall remain in force for a period of forty-five (45) days after the date of the bid opening.

Southwest Colorado Council of Governments may make such investigations, as it deems necessary to determine the ability of the bidder to perform the work. The Bidder shall furnish to Southwest Colorado Council of Governments all such information and data for this purpose as Southwest Colorado Council of Governments may request.

Southwest Colorado Council of Governments reserves the right to reject any and all bids, to waive any informalities and minor irregularities in bids, and to accept the bid deemed, in its opinion, to be in the best interest of the project.

Southwest Colorado Council of Governments will award contracts for services for a requested block of time basis. The number of hours of service of the contract can be amended by mutual written agreement.

This invitation or request and all related documents produced by the bidder or proposer will be subject to the Colorado open records act. Ref. Section 24-72-201 et. seq., C.R.S., as amended, public (open) Records Act. Please refer questions to your legal counsel.

Selection

Proposals will be evaluated and ranked upon receipt, based on the following criteria:

1. Expertise
2. Quality of Proposal and Project Approach
3. Cost of services

Discussions may be conducted with applicants to ensure full understanding of, and conformance to the solicitation requirements. Proposers will be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and such revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.

The selection committee will assign points to these criteria for a total score to determine up to 3 bid finalists.

Criteria	Weight	Rating	Score
1. Specialized Experience (Relevant recent experience in comparable projects)	40		
2. Quality of Proposal and Project Approach	30		
3. Cost of services	30		
TOTAL SCORE	100		

Rating Key	2- Marginal	5 - Acceptable	8 - Good	10 - Outstanding
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Information to Consultants

Refer all questions regarding the bidding, selection and contracting to Erica Keter.

Attachment: Transit Voucher RFP draft (1168 : Transit Coordinating Council)

Contract Requirements

Should you or your firm be awarded the contract for services, you will be required to execute or provide the following documentation within **fifteen (15) calendar days** from the date of the Notice of Award:

1. **Contract Forms.** Southwest Colorado Council of Governments Professional Services Agreement, Notice of Award, and Notice to Proceed shall apply to this contract. Southwest Colorado Council of Governments shall issue the Notice to Proceed upon receipt of all required documentation and their execution of the Agreement. The Contractor shall not initiate work prior to the issuance of the Notice to Proceed.
2. **Illegal Aliens.** Contractor will be required to certify that Contractor shall comply with the provisions of C.R.S. 8-17.5-101, et. seq. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract, including participation in the Basic Pilot Employment Verification Program.
3. **Insurance.** The Contractor is required to hold throughout the initial term and all subsequent terms of this contract Professional Liability Insurance with a minimum amount of \$250,000 per claim and \$500,000 aggregate.
4. **Worker's Compensation.** The Contractor is responsible for providing Worker's Compensation Coverage for all of its employees to the extent required by law, and for providing such coverage or requiring its subcontractors to provide such coverage for the subcontractor's employees.
5. **W 9.** Contractor must supply Southwest Colorado Council of Governments with a completed W9 form.

Voucher Program Final Draft

Focus on providing transit vouchers within communities and between communities based on agency referrals/purchase only. Transit would be provided by private or public transit providers.

A. Have **amount based vouchers** (amount to be determined) in multiple denominations for purchase by agencies.

- Voucher would be perforated so agency could keep stub for their records
- Voucher would include:
 - Date:
 - Transit Provider/or driver providing service
 - Trip start and stop point and/or mileage
 - Agency who provided voucher
 - Where/ how to submit voucher
 - Name of person using voucher

B. **Agency Guidelines**

Sign memorandum of understanding with Transit Council to include following:

- Agency may distribute to clients as they see fit
- Agency can decide whether client contributes any money towards their vouchers or rides.
- Agency/client would have list of transit providers accepting vouchers, pricing and schedules
- Agency/client would contact Transit providers as necessary to reserve rides

C. **Transit Provider guidelines**

Sign memorandum of understanding with Transit Council to include following

- Have set prices for all trips, one way and round trip for one year including times and days of week available.
- Transit providers submit vouchers monthly for payment.

No volunteer drivers in phase one

No commuter/vanpool in phase one



ITEM NO. (ID # 1167)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: GIS

FISCAL IMPACT:**BACKGROUND:**

Clay Miera continues to meet with staff from SWCCOG, LPC and the City of Cortez to develop the list of data and data files to add to GIS layers to our regional files. The data contained will be used to locate all lines for the "One Call" system to help reduce the number of accidental damage to the fiber and conduit. Clay is also developing a data base with construction "as built", drawings and technical information regarding the construction and final project maps. Clay will give a full report at the August SWCCOG meeting.

RECOMMENDED ACTION:



ITEM NO. (ID # 1166)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: CARO Meeting Update

FISCAL IMPACT:

BACKGROUND:

Susan Hakanson and Tony Casale attended the June CARO meeting in Durango. The meeting centered around the sustainability and function of CARO as a statewide organization. Please see the attached agenda, minutes and structure.

RECOMMENDED ACTION:

ATTACHMENTS:

- CARO_Agenda_June 2013 (DOCX)
- CARO_Minutes_3713 (DOCX)
- CARO MEMO ORG Structure (DOCX)

Colorado Association of Regional Organizations

PO Box 2308 • 249 Warren Ave • Silverthorne, CO 80498 • 970-468-0295 • Fax 970-468-1208 • www.nwccog.org

Member Organizations

Northeastern Colorado Association of Local Governments

Denver Regional Council of Governments

Pikes Peak Area Council of Governments

East Central Council of local Governments

San Luis Valley Development Resources Group, Inc. & San Luis Valley Council of Governments

Southwest Colorado Council of Governments

Region 10 League for Economic Assistance & Planning, Inc.

Associated Governments of Northwest Colorado

Northwest Colorado Council of Governments

Upper Arkansas Area Council of Governments

South Central Council of Governments

Regular Meeting

June 28, 2013 – 10:00 a.m. – 3:00 p.m.

Durango Public Library, Room #3, upstairs
1900 E. 3rd Ave.
Durango, CO 81301

DRAFT AGENDA

- **Introductions of Members and Guests**
- **Amendments to the Agenda**
- **Action on Minutes of June 2013 Meeting***
- **10:15 a.m. - Reports**
 - **Financial Report:** Rachel Lunney*
 - EDA grant –budget revision (logo & training funds)
 - 2013 Dues update
- **Meeting Business**
 - Strategic Plan Review**
 - CARO job description: Laura & Rob
 - IRS status
 - Marketing Plan: Judy & Jo
 - Membership in CARO**
- **11:00 a.m. Regional Organization Updates**
(Please share a summary of your regional activities and challenges). Printed Materials welcome.
 - *Lunch & Networking*
- **1:00p.m. CARO Partner Updates**
(all State, Federal & Regional partners in attendance are welcome to provide information) includes but is not limited to:
 - Dept. of Local Affairs
 - OEDIT
 - USDA –Funding Update & SET – Patti Snidow
 - Dept of Labor – Dee Funkhouser
 - Brian Shepard, OIT, State Broadband Plan (tentative)
- **New Business**
 - **Next Meeting** date/location/host (Sept/Oct 2013)

Adjourn

Attachment: CARO_Agenda_June 2013 (1166 : CARO Meeting Update)

[DRAFT]**Colorado Association of Regional Organizations (CARO)****Regular Meeting****Minutes****March 7, 2013****12:30 a.m. – 2:00 p.m.****Department of Local Affairs Office****Denver, Colorado****Introduction of members and guests.****CARO Members Present:**

Rob MacDonald – Region 4

Mike Wisdom – Region 8

Laura Lewis Marchino – Region 9 (EDD of SW Colorado)

Bryce Capron – Region 9 (SWCCOG)

Scott McInnis – Region 11

Liz Mullen – Region 12

Judy Lohnes – Region 13

Priscilla Fraser – Region 14

Others:

Roni Wisdom – Region 8

Rachel Lunney – Region 12

Roll Call and Determination of Quorum.

Quorum achieved – 8 out of 12 members present.

Amendments:

None.

Action on Minutes of December 13, 2012 Meeting

M/S/P Mike Wisdom/Rob MacDonald to approve the minutes of the 12/13/12 meeting.

It was decided to have speakers at each CARO meeting and list on the upcoming agendas.

EDA Planning Grant

After discussion about the EDA grant, the group decided it was best to ask for a no-cost time extension of either 3 or 6 months. M/S/P – Liz Mullen/Mike Wisdom to request a no-cost time extension from the EDA of either 3 or 6 months, whatever they will allow.

Laura stated that there is funding in the EDA grant budget for training, so she requested that CARO members let Rachel know of any training coming up in the next 3 months that they are interested in.

[DRAFT]

Rachel reported that there is approximately \$8,700 left on the EDA grant for the remainder of the grant period (currently ends 6/30/13). There is money budgeted for “marketing materials”, and one idea discussed is creating a video of CARO to post on the website. The members liked this idea, and it will be explored. Rob MacDonald reported that PPACG presented their 2012 annual report as a video. They used El Paso County’s videographer (donated).

Officers:

Laura Lewis Marchino from Region 9 will serve as Chair for 2013. Mike Wisdom from Region 8 will serve as Vice-Chair for 2013. Laura stated that 2013 will be her last year as Chair per her board.

Non-voting associate membership: this issue was put on hold.

Alternates: the idea of inviting board chairs to CARO meetings and having alternates was discussed. M/S/P Judy Lohnes/Bryce Capron to amend the bylaws to allow granting power of a proxy to allow alternates to vote in the absence of the CARO board member. A draft change will be brought to the next meeting.

CARO Partner Updates:

Region 8 – Mike Wisdom

Mike reported on activities at the starch plant in the region, OEDIT collaboration, and water issues.

Region 13 – Judy Lohnes

Judy reported on their application for CMS project. They received two years of grant funding for their ARCH. Their region had its OEDIT Road Tour on March 13. Chaffee and Fremont Counties may see prison closings. They will need a workforce development plan to back up their broadband project. OEDIT / Sectors Summit –they had some issues with determining core team and team champion. They are working on a source water protection project. Their business loan fund is doing well, lots of activity.

Region 4 - Rob MacDonald

Rob reported that PPACG is applying to the Colorado Health Exchange (COHBE) to be a regional assistance hub. Rob distributed a memo on this grant opportunity. This is an appropriate role as they already function in this capacity for seniors through their AAA. The region will be working on a project with VA Community Based Services. They are working on a Military Impact Planning Program / Peak Military Care Network – connect service members with services in the community. They received a Robert Wood Johnson Foundation grant for this. The Transportation Authority funding passed in November, which extends the 1 cent sales tax for transportation projects.

Region 14 – Pete Fraser

Pete reported that Region 12 had its OEDIT Road Tour. They are also working on the SET process and Sectors Summit. Their region has a defunct Economic Development group, and they will be working on an RFP for a regional CEDS. The prison in Las Animas County may be closing.

[DRAFT]

Region 11 – Scott McInnis

Scott reported that AGNC is political, and they do a great deal of work with public lands and power as the region has several coal mines. They are very involved in legislative activities, and take active positions on legislation. Their office has moved to Parachute.

Region 12 – Liz Mullen

Liz reported that NWCCOG working on getting the Northwest Loan Fund up and running again, and that Eagle County will serve as lead county to receive CDBG funds to recapitalize the fund. NWCCOG has posted the job opening for Business Loan Officer. The regional broadband project is getting started. This project is being funded by a DOLA EIAF grant, and will include eight counties. A contractor has been hired. AAAA received a grant from the Colorado Health Foundation to develop a business plan for an ARCH. AAAA also hired a Program Specialist who will be managing the network of care (AAAA piggybacked w/ PPACG on the development of the network of care). Region 12 had its OEDIT Road Tour on February 27th. NWCCOG is exploring the creation of a regional purchasing consortium.

Region 9 (SWCCOG) – Bryce Capron (?)

Bryce gave an update on their regional broadband project funded by a DOLA grant for \$4million. They have partnered with EagleNet on this project, and now EagleNET has been ordered to stop work, pending resolution.. SWCCOG also serves as the fiscal agent for the all hazards group.

Region 9 (EDD of SW Colorado) – Laura Lewis Marchino

Laura handed out the Region 9 newsletter. Region 9 is getting several inquiries about businesses wanting to pre-certify enterprise zone tax credits of 2012, which is not allowed. Laura encouraged everyone to take a look at the new OEDIT prospecting/business recruitment system called Colorado InSITE. Laura urged everyone to look at the data layers for their region to make sure all the attractions, etc. are on it. Laura said their region was missing national parks, Fort Lewis College etc.. Region 9 has created performance reports for each county, broken down by municipality. Laura gave an update on the Four Corners Film Office that they are incubating. They are finding that it is tough to fund, so they are looking for qualified grant writers. Mike suggested retired English teachers or librarians. Region 9 is exploring CDBG funding for a feasibility study to develop geothermal energy resources.

Other Business

Next Meeting: The next CARO meeting will be in June or July hosted by Region 9 in Durango.

Website – Rachel walked the group through the website.....and will be making their suggested changes...

Adjourn

The meeting adjourned at 2:10 p.m.

[DRAFT]**Addendum to the Minutes:**

Notes from the Strategic Planning Session held 9 am – 12 pm March 7th:
 CARO Strategic Planning Session – 3/7/13
 Facilitated by Steve Charbonneau

Time frame focus – next 18 months

Discussion of What is CARO? What does CARO want to be? What are the top priorities for CARO?

1. Improve relationship with each other and state partners
2. Increase relevance and capacity
3. Foster regional collaboration – between elected officials and staff
4. Peer Networking
5. Professional development
6. Outreach: legislative; elected officials; political. DOLA can't be everywhere – would like them to depend on us; Education- maybe an orientation (like DOLA, CML, CCI does)
7. Communication – back to local boards; CCI; CML – opportunities for outreach for CARO

Jo Downey – is there a role for CARO in the Colorado Blueprint and building Sector Partnerships within our regions, and for CARO as whole on a statewide basis?

Role of CARO - Convener, Gatherer, Coordinator, Facilitator

Jo Downey – “Peer Networking” is the most important useful thing for her

Mike Wisdom – get EDA and OEDIT in the same room

Goals:

Explore Long-Term Role of CARO over the long term

Scott McInnis – what infrastructure are we willing to fund? This will dictate what we will be.

Rob MacDonald – CARO needs to be the credible partner that the legislature goes to to ask for our main issues

Use media to get the word out there.

Be the “go to” on regional programs like:

Enterprise Zone

BLF's

TPR

EDDs

[DRAFT]

AAA's

Another role of CARO: Build the capacity of certain regions that can't do as much as other larger regions with more population

How do we get the regions that are not members? By showing value

Discussion on the need for CARO to have dedicated Staff

Do we need staff? DRCOG may have office space.

Laura's idea – part-time; sharing staff (i.e. get a staff member of a CARO member for .5 time)
Contract staff – maybe someone that has had their hours cut back

Mike/Liz – think CARO should have its own staff, not in a particular region, etc.

Scott – CARO needs a constant person who focuses on this

Goal for the next 18 months:

Explore having a Part-time CARO staff person:
10 hours/week

ACTION ITEM: Need a recommendation – how to pay for it; job description; where does supervision and direction come from (CARO board??) – Laura will do

Maintain website – part of job description of the CARO part-time staff person
All CARO members need to provide content

Is there a willingness to pay?

Jo Downey – would be willing to pay \$1,000 – her board would not have any problem with that, but no more.

Laura – need to have more \$ in the budget

501c3 would provide an opportunity to seek grants, but 501c3 cannot lobby – research on this

Action Item: research the most appropriate structure for CARO – Liz Mullen (2 months)

Do we need an address? Discussion on this. Staff person can work out of his/her home. Could establish a PO Box. Location neutral.

Goal #1: Identify and Prioritize CARO Members' top issues.

Part of job description of CARO administrator: provide CARO directory and a “white paper” to new legislators (state and federal and local) – every election season

[DRAFT]

- Bring all regional organizations to the CARO table
- Develop **a marketing plan: advertising; list of who we want to target; what do we want to say – who will take the lead on developing a marketing plan for the next 18 months?- Judy and Jo will work on this. Part of marketing plan should be a monthly report to each member's boards. Submit minutes? Bullet points? Have board chairs attend some meetings again?**
- Increase visibility of CARO – state and federal elected officials; state and federal agencies
- Send out introduction letters – Scott McInnis – bets no one at the capitol knows what CARO is. Region 11 hired a professional writer; perhaps CARO does this as well.
- **Action Item: Reach out to Region 6 – Pete Fraser; Region 7 – Laura/Rachel; Jo – Region 2 (NFRMPO)**
- State and Federal Partners – bring to the table – give them time on our agenda – ask state/federal agencies to come and talk for say 30 minutes on a specific topic. Rob – pick 4 or 5 topic areas, and have each partner come and brief CARO on it. ID mutual areas of interest (e.g. Colorado Health Exchanges – to become a hub – Rob MacDonald Idea).
 - **Areas of Interest: - will make one or more speakers an agenda item on quarterly meetings**
 - BLF – May meeting in Grand Junction
 - Colorado Blueprint
 - EZ
 - EDA Planning Grant
 - Area Agencies on Aging
 - Transportation
 - Housing
 - State Broadband Plan – LTPT's – Telecommunications- Brian Shepard, OIT wants to come talk to CARO
 - Technical Assistance Program thru colleges
 - Colorado Health Exchange – to be a navigator of all the insurance – Apps due April 8th- Colorado Public Health and Environment
 - Prisons – some being shut down – presentation on this – impact on jobs, economy (2 shut down in Region 13; one ? in Region 5)
 - Water management for state based on water rights – presentation on this
 - Fracking

Get Staff together for networking? Many already do (BLFs, AAAs) – not a priority

Goal #2: Enhancing the Role of COGs and CARO

What needs to be there in 18-month window?

Add “establish relationships with state agencies” to visibility plan.

Be an advocate for consistent boundaries and groupings for new programs, when possible. All COG directors are responsible. Ask to NOT be divided apart (we will partner up though)

Maybe we need to gather all the maps.

[DRAFT]

Goal #3 - (take out?)

Add "Region 11 lobbyist" to presentation list

Does CARO need to have some mechanism to ID possible legislation? Yes, internally. How will we monitor? This may be part of the job description for PT CARO staff. This may be 5 years out?

Goal #4 - (take out?)

This will evolve. NWCCOG has most of it.

Next Steps: Steve will put together draft plan within the next week. Give 3 to 4 days for feedback; then Steve will send out a final plan.

Attachment: CARO_Minutes_3713 (1166 : CARO Meeting Update)



MEMORANDUM

To: CARO members
From: Liz Mullen
Date: March 28, 2013
Re: Options for organizational structure

My assignment from our March 7th meeting was to investigate options for CARO's future legal organizational structure.

I contacted three state associations of COG's asking them under what legal structure are they formed:

- California Association of Council of Governments (CALCOG) is a 501(c)(4) because they do a lot of advocacy.
- Iowa Association of Regional Council of Governments (IARCOG) is a 501(c)(6) because they lobby.
- Texas Association of Regional Councils (TARC) was established through an interlocal agreement and enabling legislation through Chapter 391 of the Texas Local Government Code because they are in Texas.

So... no standard format so far.

I then referenced IRS Publication 557 *Tax-Exempt Status for your Organization* and determined of the 29 different 501(c) types, there are three we could consider. These three are briefly listed on the next page and much more information is available in Publication 557.

In my mind, it comes down to a decision CARO members need to make regarding the organization's priorities. Are we more concerned about being eligible for a wide range of grant funding sources (501(c)(3)) or are we more concerned about being able to influence legislation (501(c)(6))? I don't see that the 501(c)(4) is relevant to CARO at this time.

Another point to consider is that several CARO members have or are 501(c)(3) organizations already and could serve as the fiscal agent should CARO decide to apply for funding from an organization that will only fund a 501(c)(3) for a specific project.

Attachment: CARO MEMO ORG Structure (1166 : CARO Meeting Update)

TYPE	PRO	CON
501(c)(3) / Charitable organizations	Eligible for a wider range of possible grants including private foundations; donations are tax deductible. Many private funders will only fund 501(c)(3) organizations.	Substantial lobbying or otherwise attempting to influence legislation will cause us to lose our tax exempt status. Some limited expenses re: influencing legislation may be allowed but will require additional reporting and scrutiny.
501(c)(4) / Civic Leagues and Social Welfare Organizations	Eligible for some grants as a non-profit. Often used by civic associations and volunteer fire departments.	Not eligible for tax deductible donations. Must show organization is promoting social welfare.
501(c)(6) / Business League or Board of Trade. Trade associations and professional associations are considered business leagues.	Eligible for some grants as a non-profit organization. Legislative Activity is allowed: An organization that is exempt under section 501(c)(6) can work for the enactment of laws to advance the common business interests of the organization's members.	Donations are not tax deductible. May not be eligible for some funding sources.



ITEM NO. (ID # 1169)

DATE: 07/12/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Susan Hakanson, Director**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** Reports**SUBJECT:** All-Hazards Grants Update**FISCAL IMPACT:****BACKGROUND:**

2010 SHSG will be expiring on July 31, 2013. We have issued all the purchase orders for that grant and are in the process of ordering the equipment. There should be no problem finishing up the final projects and expending the funds within a few dollars.

2010 CCP Grant which is the Citizen Corp Grant will also expire on July 31, 2013. We have issued one purchase order for pamphlets to be printed in the amount of \$250 for the Region. I am still waiting for people to get me information on the rest of the funding. It is possible that a portion of this money will have to be reverted to the State.

2011 SHSG will expire on May 31, 2014. I have delayed projects on this grant until we finished the 2010 grant since we had a short turnaround. This grant includes three projects at this point. The projects include the planning coordinator for the Region, the Oakbrush generator for Archuleta County, equipment and a trailer for the Southwest Incident Management Team, and a 911 Upgrade for Southern Ute Indian Tribe. Spending on this grant should begin towards the end of July and will be rapidly expended.

There is one project left on the 2012 SHSG which is due to expire on May 31, 2014. The project is for an outdoor Bi-Directional Amplifier for the Bayfield area. However, the Bayfield Marshal has requested that the funded be redirected to a project on the Grassy 800 Mhz Tower which will hopefully help with reception in Bayfield. I am currently waiting for a project costs breakdown on this project so I can submit a change order.

We have recently submitted projects for the 2013 SHSG to the State. The contract for this grant will not be out until September or October of this year. The grant should be good until approximately July, 2015. Proposed projects for this grant include VHF radios for all the schools within the Region that do not already have them. Other projects include equipment for Archuleta County's command vehicle and partial funding of the CopLink program for the Cortez Police Department.

Please feel free to call Lori with questions or concern. Lori Johnson, 970-749-0193.

Staff Resource: Lori Johnson

RECOMMENDED ACTION: